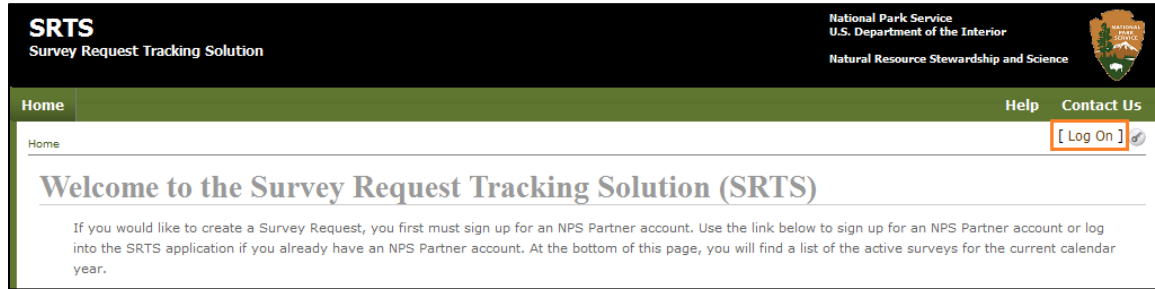
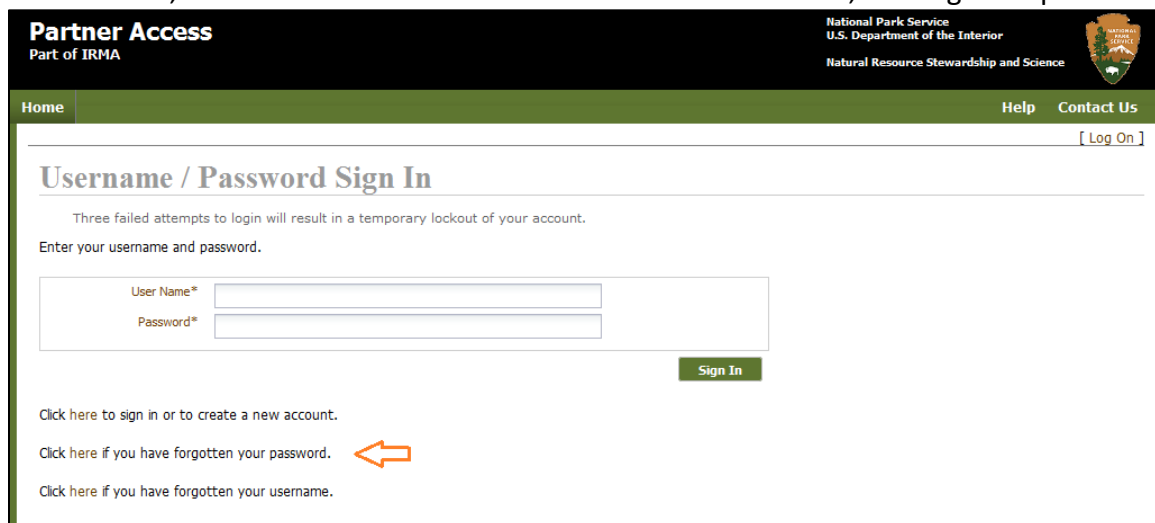


# Recovering a Forgotten Partner Account Password

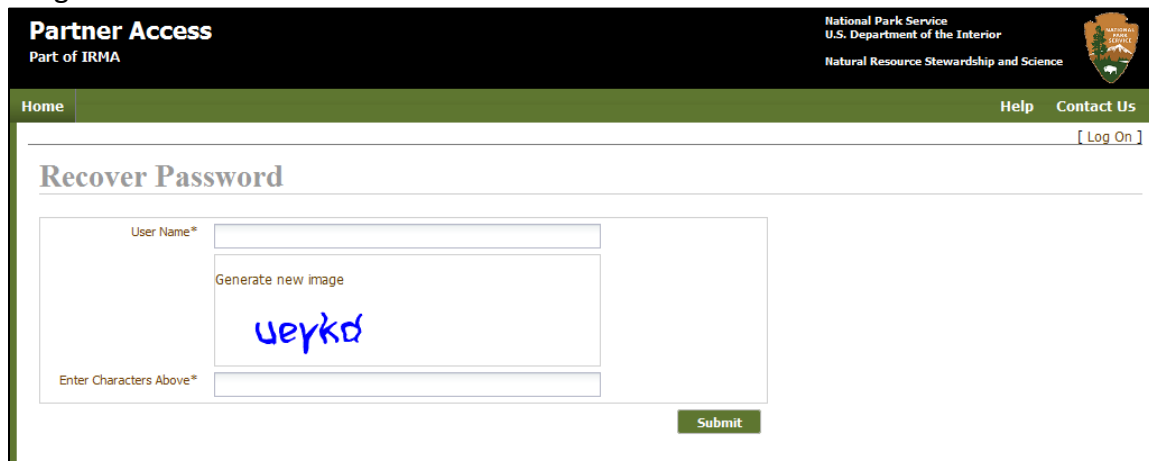
Forgotten passwords can be reset by the partner on the Username / Password Sign In page. Navigate to the IRMA application to be accessed and click the Log On link in the top right corner of the page.



Click the link, located below the Username and Password section, for forgotten password.



Enter the User Name associated with IRMA Partner Access account and the characters displayed in the image. Click Submit.



Next, the system will prompt for the answer to the security question associated with the account. Enter the answer and click Submit.

The screenshot shows the 'Partner Access' page for the National Park Service (NPS) IRMA system. The header includes the NPS logo and text: 'National Park Service, U.S. Department of the Interior, Natural Resource Stewardship and Science'. The page title is 'Recover Password'. Below the title, there is a form with two input fields. The first field is labeled 'What was your high school mascot?' and the second field is labeled 'Security Answer\*'. A green 'Submit' button is located below the second field. Navigation links for 'Home', 'Help', and 'Contact Us' are in the top right, and a '[ Log On ]' link is in the top left.

A password reset email will be sent to the email address associated with the account.

The screenshot shows the 'Partner Access' page for the NPS IRMA system, titled 'Password Recovery'. The header is identical to the previous screenshot. The main content area states: 'Your new password has been sent to your email address: bighair101@yahoo.com'. Navigation links for 'Home', 'Help', and 'Contact Us' are in the top right, and a '[ Log On ]' link is in the top left.


Access the email account used above and locate the Password Recovery email. Click the link contained in the email or copy the link and paste it into your web browser's address bar.

The screenshot shows an email titled 'NPS IRMA Password Recovery' sent to 'bighair101@yahoo.com'. The email body contains the following text: 'Hello bighair, You are receiving this email because you indicated that you forgot your password. Your password has been reset to the following: NewPASSI34zi. Please use this password to log on at the following link where you will be prompted to reset your password. https://irma.nps.gov/Partnersts/Account/LogOn'. At the bottom, it says: 'If you have any questions about your account, please contact us at irma@nps.gov for assistance. Thank you!'.

On the Username / Password Sign In page, enter your username and the password contained in the email.

**Partner Access**  
Part of IRMA

National Park Service  
U.S. Department of the Interior  
Natural Resource Stewardship and Science



HomeHelpContact Us

[ Log On ]

## Username / Password Sign In

Three failed attempts to login will result in a temporary lockout of your account.  
Enter your username and password.

User Name\*

bighair

Password\*

••••••••

Sign In

[Click here](#) to sign in or to create a new account.


[Click here](#) if you have forgotten your password.

[Click here](#) if you have forgotten your username.

Next, the system will prompt you to change the temporary password. Enter the temporary password in the Old Password field. Select a new password that has not been recently used on this account. The password must meet the five criteria listed to the right of the New Password field. A green checkmark will display next to each criteria as it is met. Click Update when finished.

**Partner Access**  
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National Park Service  
U.S. Department of the Interior  
Natural Resource Stewardship and Science



HomeHelpContact Us

[ Log On ]

## Change Expired Password

User password has expired. Use the form below to change.

Passwords are required to be 12-25 characters long, contain at least one upper case and one lower case letter, at least one number, and at least one special character.

User Name

bighair

Old Password

New Password\*

Strength

0%

New Password Confirm\*

Minimum 12 characters

Lowercase Letters

Uppercase Letters


Numbers

Symbols [!&#\$\$%^&\*()]

Update

Once the account password has been updated, the Access Granted page will display. An email notification will also be sent indicating the account has been updated.

**Partner Access**  
Part of IRMA

National Park Service  
U.S. Department of the Interior  
Natural Resource Stewardship and Science

HomeAccount ▾Access ApplicationsHelpContact Us

bighair [ Log Off ]

## Access Granted

Your account grants you access to the following NPS applications:

**NPSpecies - NPS Species Park Management**  
An NPS web site for viewing data about species in parks.

**RPRS - Research Permit and Reporting System**  
Allows researchers to apply for and report on scientific research conducted in parks.

**SRTS - Survey Request Tracking Solution**  
An NPS web site where one can apply for permission to conduct surveys within a national park.